

EAST GRINSTEAD TOWN COUNCIL

**MINUTES OF A SPECIAL MEETING OF THE EAST GRINSTEAD TOWN COUNCIL
HELD AT EAST COURT MANSION, EAST GRINSTEAD, ON THURSDAY
20th June 2024 AT 19.23 PM**

Council: Councillor S Ody (Town Mayor)*
Councillor J Belsey (Deputy Town Mayor)*
Councillors Barnett, M Belsey, Farren, Gibbs, Gibson, Godwin*,
Hughes*, Mockford, Peacock*, Pond*, Reeves, Scott*, Visser* &
Whittaker

Also Present: Town Clerk, Responsible Finance Officer and Deputy Clerk

* = absent

** = observed the meeting via zoom link

19. **TO ELECT A CHAIR FOR THE MEETING**

In the absence of both the Town Mayor and Deputy Town Mayor, the Council needed to elect a Chairman for the meeting

RESOLVED: Cllr Farren would chair this meeting

20. **APOLOGIES FOR ABSENCE:**

RESOLVED: To accept the apologies for the below Councillors

Cllr Ody
Cllr J Belsey
Cllr Godwin
Cllr Hughes
Cllr Peacock

21. **ANNUAL GOVERNANCE STATEMENT**

Having considered the content of Finance & General Purposes Committee recommendation to approve the statement of accounts, governance statement and internal audit report, it was;

RESOLVED: To approve the Annual Governance Statement for 2023/2024 as set out in Appendix E of the F&GP Committee papers of 20th June 2024 by confirming "yes", to questions 1 to 8 and not applicable to question 9 as set out in the Annual Governance (section 1) Statement and to agree that this now be signed by the Chairman and the Town Clerk.

22. **ACCOUNTING STATEMENTS**

RESOLVED: To accept the accounting statements (section 2) as set out in Appendix F of the F&GP Committee papers of 20th June 2024

23. ANNUAL EXTERNAL AUDIT ASSESSMENT

RESOLVED: To accept the annual audit report as included at item 12 and appendix C of F&GP papers of 20th June 2024

The Chair thanked Mr Chambers and the Clerk for the preparation of papers and liaison with the auditors.

The Chair advised the next meeting would be Monday 1st July at 7pm and the meeting closed at 19.28pm.

SIGNED:

TOWN MAYOR