

EAST GRINSTEAD TOWN COUNCIL

Council Offices, East Court, College Lane, East Grinstead RH19 3LT
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13th June 2024

Notice is hereby given of a meeting of the **SPECIAL** meeting of the **EAST GRINSTEAD TOWN COUNCIL** to be held at East Court on **THURSDAY 20TH JUNE 2024** following the closure of the Finance and General Purposes Committee to transact the following business. Members of The Public are welcome to attend to watch the proceedings, there is no public question session at this Special Council

J W Holden,
Town Clerk.

A G E N D A

- 1 To elect a Chair for his meeting
Both The Town Mayor and Deputy Town Mayor have advised they are unable to attend this meeting. The Town Mayor is in France with a Town Twinning Engagement and the Deputy Town Mayor has a long-standing personal engagement
- 2 Apologies for Absence & Declarations of Interest
- 3 To formally resolve the Annual Return comprising
 - Section 1 the Annual Governance Statement
 - Section 2 Accounting Statements for 2023/2024 financial year,
 - The Annual Internal Audit report to full Council, following formal recommendation of the Finance & General Purposes Committee (Agenda items 12&13 20/06/2023 & Appendix C).

The date of the next meeting of the Town Council is **Monday 1st July** at 7 pm in the Council Chamber.