

**EAST GRINSTEAD TOWN COUNCIL**

Council Offices, East Court. College Lane, East Grinstead, RH19 3LT.  
Tel: (01342) 323636, [www.eastgrinstead.gov.uk](http://www.eastgrinstead.gov.uk)

6<sup>th</sup> January 2022

A meeting of the **PLANNING COMMITTEE** is to be held in the **COUNCIL CHAMBER, EAST COURT** on **THURSDAY 13th JANUARY 2022** at **7.00pm**.

Meeting numbers are restricted and the Committee request that members of the public do not attend the meeting in person at East Court but are welcome to join the meeting via Zoom. **Pre-booking is essential** and a request for the link should be sent via email to [towncouncil@eastgrinstead.gov.uk](mailto:towncouncil@eastgrinstead.gov.uk) before noon on the day of the meeting.

J W Holden  
Town Clerk.

**AGENDA**

- 1 Public Participation: The public are invited to attend the virtual meeting via a link which will be sent to any member of the public or press who requests it by noon on the day of the meeting. They may ask questions under the councils remit, or make representation on a matter that is on the agenda. Speaking is guided by the Councils standing order 1 (available on website). You should indicate to the Chairman you wish to speak by using the raising your hand button. The Chairman will select the speakers, in turn up to the maximum time limit, If you wish to be recognised you are recommended to contact the Chairman or Town Clerk before the meeting who will do their best to ensure you are able to speak. There is no right of reply and your question or representation must not last any longer than 2 minutes. Should you wish to circulate anything to the committee this should be sent to the Town Clerk no later than 12 noon on the day of the meeting.
- 2 To commence not later than 7.15pm – apologies for absence.
- 3 Declarations of Interest
- 4 To consider the Draft Budget book for 2022/2023.

Members are asked to have a copy of the draft revenue budgets papers for 2022/2023 with them. The Planning Committee budget lines are cost centre 500, Committee are asked to consider and recommend their cost centre needs to the Finance and General Purposes Committee.

NB: The next full meeting of the Committee will be held on at 7.00pm. **MONDAY 24<sup>TH</sup> JANUARY 2022**