

EAST GRINSTEAD TOWN COUNCIL

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7th July 2023

NOTICE OF MEETING OF THE ENVIRONMENTAL AND SUSTAINABLE TRAVEL SUB-COMMITTEE:

Committee members: Town Mayor and Deputy Town Mayor, Cllrs J Belsey, M Belsey, Farren, Gibbs, Mockford and Pond

An inaugural meeting of the **ENVIRONMENTAL AND SUSTAINABLE TRAVEL COMMITTEE** to be held at **THE COUNCIL CHAMBER, EAST COURT** on **WEDNESDAY 19th JULY at 4PM**. The Public are welcome to attend to observe the working of the committee. Public questions can be put to the committee at 4pm before the substantive agenda begins. The public can also attend the meeting by Zoom, if a link to the meeting is required, please contact townclerk@eastgrinstead.gov.uk before noon on the day of the meeting.

Mrs J W Holden,
Town Clerk.

4 pm - Public Participation: The public are welcome to attend the meeting in person or by virtual link to observe. Before the start of the substantive agenda there is an allotted period of up to 15 minutes where the public may ask a question of the Committee on matters that are within the Committee's remit. The question should not be a statement nor in several parts and it would be appreciated to be kept short, to maximise the time for other questions; there is no right of reply. To request the zoom link, please contact townclerk@eastgrinstead.gov.uk no later than noon on the day of the meeting.

A G E N D A

To commence not later than 4.15pm

1. Election of Chair
2. Election of Vice Chair
3. Apologies for absence/Substitutions
4. To receive Members Declarations of Interest.
5. To approve the Terms of Reference for the Sub-Committee

The proposed terms of reference along with a vision and objectives for the committee are set out below. The Sub-Committee will be asked to refine these and agree them. They will be ratified by the F&GP Committee in September.

Terms of Reference

Environmental and Sustainable Travel Sub Committee

1. The sub-committee will report to the F&GP committees
2. The members of the Sub Committee for 2023/24 are: (Chair and Vice Chair Planning and Chair & Vice Chair F&GP, Town Mayor, Cllr Belsey, Cllr Gibbs & Cllr Mockford with support from Town Clerk/ Deputy Town Clerk
3. The Sub Committee will elect their own chair and vice chair at their first meeting each civic year.
4. The Sub Committee will review the environmental plan as approved by the Finance and General Purposes Committee 26.09.22
5. The Sub Committee will propose, design and lead on projects from the plan and suggest funding streams to assist the Council with their environmental plan and to reduce the carbon footprint of the Council.
6. The Sub Committee will have a specific interest in looking at the connectivity around the town working alongside WSCC and MSDC specifically with the LCWIP(local cycling and walking infrastructure plan) in order to reduce congestion, air pollution and carbon emissions and improve safety in to the East Grinstead parish.
7. The Sub committee will propose a budget to the Finance and General Purposes Committee in advance of September each year in order to appropriately allocate budgeted funds to the projects.
8. The Sub Committee will suggest observations regarding new developments and safe and active travel to the planning committee and will suggest policy inclusions or revisions for the review of the neighbourhood plan
9. The Sub Committee will support the Councils vision for delivery of a fully inclusive Bike Week and other active travel initiatives.
10. The Sub Committee will be able to access the environmental and sustainable project allocation in the budget for agreed schemes.

The Vision

Connectivity – Sustainability - Enablement

Cycling, walking and wheeling will be the natural first choice for short journeys in and around town, for all age groups, for school, leisure and work. Enabling the whole town to feel safe when walking, wheeling and cycling, help fight congestion, help to improve air quality, improve our health and well-being and be happy!

The Objectives

- Connect all areas of East Grinstead and surrounding villages with the town centre.
- Be a key component in the planning process and neighbourhood plan
- Find innovative ways to enable the community to use their cars less
- Support the local economy
- Benefit those in our community who don't have access to a car
- Keep our streets safe so that our vulnerable road and pavement users can move around freely and safely
- Become a town that encourages and celebrates those who walk, wheel and cycle

- More than half of all journeys into East Grinstead will be by walking, wheeling or cycling.

- 6 Initial Projects
To determine the projects and priority for the sub-committee
- 7 Next steps and Actions
- 8 Dates and Times of ongoing meetings